

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: August 15, 2018
Time: 12:00 P.M.
Location: 125 Catherine Ave., Muskegon MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:01 PM

B. Roll Call

Asaline Scott, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dave Sipka, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Jim Fisher, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Donna Secor Pennington, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent (Joined meeting at 12:10)
Jim Tyler, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees:

Jon Felske, CAF
Sam Joseph, CAF
Gretchen LaHaie, CAF
Dan Matthews, CAF
Doug McNeil, Legal Counsel
Lilly Saunders
Dan Warren, GVSU
Tonya Landis, MCA Board Recording Secretary
Mia Clark, MCA Retention Manager
Jim VanBergen, MCA Administrator

C. Public Comment on Agenda

None

D. Approval of Agenda

Motion: Jim Fisher motioned to approve agenda

Support: Jim Tyler seconded the motion

Ayes: 3 Nays: 0

E. Approval/Acceptance of Standard Business

a. Regular Meeting Minutes – June 13, 2018

Motion: Jim Tyler motioned to approve the regular board meeting minutes

Support: Jim Fisher seconded the motion

Ayes: 3 Nays: 0

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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b. Annual Budget Meeting Minutes – June 13, 2018

Motion: Jim Fisher motioned to approve the annual budget meeting minutes

Support: Jim Tyler seconded the motion

Ayes: 3 Nays: 0

c. GVSU Update- Dan Warren will be retiring August 31st and Matt Kaywood will be replacing him.

Donna Secor Pennington, Board Secretary joined the meeting.

d. School Progress update-There is 98 students enrolled this summer, 96 of them returned from last year. All staff is helping in the recruiting process with prior students and possible new students. Session three has started, 2:30 pm – 6:30 pm, for those students who have to work during the day. Currently 10 students are attending on a regular basis. These sessions will continue through the end of October and then be re-evaluated on need. September 11th, Muskegon Pregnancy Services will move into the new wing. The special education department has been relocated to the new wing. Carpet and furniture have been completed in the main office. The school has been working with a new neighborhood officer to help keep traffic under control for our students' safety. Capturing Kids Hearts Training went well, with the biggest emphasis on making the students feel welcomed and cared about to make them more engaged. The neighborhood annual backpack giveaway is August 27th, from 6 – 8pm. Interviews for the alumni position will begin on August 28th.

e. Legal Matters Update- Board policy review with Michigan Charter School Institute has begun. MCA is working with Axios to create a 401k plan for employees.

f. Financial Reports- The annual financial audit overall has been going well. Investments are earning about 2% interest. In the spring, the board will review options to invest excess fund equity dollars.

F. Correspondence

None

G. Old Business

None

H. New Business

a. Approval of the 2018-2019 MCA Student Handbook

Motion: Jim Fisher motioned to approve the re-nomination

Support: Donna Secor Pennington seconded the motion

Ayes: 4 Nays: 0

I. Discussion

- 1) **National Charter Schools Conference-Austin, Texas**—Mia Clark stated that the most useful to her was spending time with the board members that attended. Asaline Scott added that the student speakers at the general sessions were good, but no others school had a mission like ours. MCA in many ways is further ahead of the other charter schools and

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should think about doing a presentation at the conference. MCA has so much to share and everyone involved should be very proud.

J. Public Comment on Non-Agenda Items

Jim Tyler wants to think more about the Muskegon Promise for our students. Jon Felske will be asking for a meeting with John Severson at the ISD.

K. Reminder of Next Board Meeting

Regular Board Meeting: Wednesday, October 17th, 2018 at 12:00 PM at MCA

L. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting


Support: Jim Tyler seconded the motion

Ayes: 4 Nays: 0

The meeting was adjourned at 1:03 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

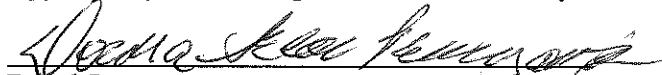


Board Secretary/Recording Secretary

10/17/18

Date

Approved by the Muskegon Covenant Academy Board of Directors on October 17th, 2018.



Board Secretary

10/17/18

Date

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