

**MCA Mission Statement:** The Muskegon Covenant Academy provides at-risk youth, ages 16-22 years, hope and the opportunity to earn their high school diploma. MCA believes that all students are valuable members of our community. MCA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. MCA believes that providing this foundation for our youth will prevent poverty, homelessness and underachievement. This will be done with absolute respect and unconditional love while offering home and encouragement to all students.

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## MUSKEGON COVENANT ACADEMY BOARD OF DIRECTORS

### BOARD MEETING AGENDA

**Date:** August 17, 2021  
**Time:** 12:00 P.M.  
**Location:** 125 Catherine Ave [Zoom Link Meeting](#)  
Muskegon, MI 49442

**A. Call to Order**

**B. Roll Call**

|  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| Asaline Scott, President               | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Donna Secor-Pennington, Vice President | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Jim Fisher, Treasurer                  | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Goeff Hansen, Secretary                | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| John Selmon, Member                    | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |

**Other Attendees:**

|  |   |
|--|---|
| Sam Joseph, CAF                                  | Chris McGuigan, Legal Counsel           |
| Mia Clark, MCA School Leader                     | Dan Matthews, CAF                       |
| Amanda Acker, Dir of Academic Progress           | Matt Cawood, GVSU                       |
| Gretchen LaHaie, Dir of Operational Services     | Tonya Landis, Board Recording Secretary |
| Tina Harmon, MCA Supervisor of Academic Progress |   |

**C. Public Comment on Agenda** (comment on Agenda items only, reserved to three minutes per person)

**D. Approval of Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**E. Approval/Acceptance of Standard Business**

**a. Approval of the following Meeting Minutes:**

**1. Regular Board Meeting Minutes – June 15, 2021**

**2. Annual Budget Meeting Minutes - June 15, 2021**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**b. CAF Announcement (Sam Joseph)**

**c. School Report**

**1. Retention Update (Mia Clark)**

**2. Progress Update (Mandy Acker)**

- d. **Financial/Personnel Update: (Gretchen LaHaie)**
  - 1. **Balance Sheet & YTD**
  - 2. **Personnel Update**
    - 1. **New Hires:** Science Teacher
    - 2. **Exiting Staff:** None
    - 3. **Current Openings-**[English Teacher](#), [Social Worker](#)
- e. **GVSU Update: (Matt Cawood)**
- f. **Legal Update: (Chris McGuigan)**

**F. Correspondence**

**G. Old Business**

**H. New Business**

- a. **Approval of the Spring 2021 Policy Updates**  
 Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_
- b. **Approval of the Amended 21-22 School Year Calendar**  
 Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_
- c. **Approval of the GVSU/MCA Contract Amendment: Schedule 7-2, Curriculum**  
 Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_
- d. **Approval of the 21-22 Student Handbook**  
 Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_
- e. **Expansion of MCA Board of Directors**
- f. **Dan Mathews Report**

**I. Committee Reports**

**J. Discussion**

**K. Public Comment on Non-Agenda Item**

**L. Reminder of Next Board Meeting**

Regular Board Meeting: Tuesday, October 19, 2021 at 12:00 PM

**M. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

*This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.*