

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: August 21, 2019
Time: 12:00 P.M.
Location: 125 Catherine Ave., Muskegon MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:01 PM

B. Roll Call

Asaline Scott, President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Dave Sipka, Vice President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Jim Fisher, Treasurer	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Donna Secor Pennington, Secretary	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Goeff Hansen, Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Jon Felske, CAF
Sam Joseph, CAF
Gretchen LaHaie, CAF
Dan Matthews, CAF
Doug McNeil, Legal Counsel
Matt Cawood, GVSU
Tonya Landis, MCA Board Recording Secretary
Mia Clark, MCA School Leader
Suzanne English, MCA Supervisor of Academic Progress
Lily Saunders

C. Public Comment on Agenda

None

D. Approval of Changed Agenda

Motion: Jim Fisher motioned to approve agenda

Support: Dave Sipka seconded the motion

Ayes: 5 Nays: 0

E. Approval/Acceptance of Standard Business

a. Regular Meeting Minutes –June 19, 2019

Motion: Dave Sipka motioned to approve the regular board meeting minutes

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

b. Budget Hearing Meeting Minutes - June 19,2019

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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Motion: Jim Fisher motioned to approve the regular board meeting minutes
Support: Donna Secor-Pennington seconded the motion
Ayes: 5 Nays: 0

- c. **GVSU Update-** No updates at this time.

- d. **School Progress Update-** Congratulations to Suzanne English, the new Supervisor of Academic Progress, and Mia Clark-Grissom, the School Leader. We are working on enrollment. GVSU hosted a trauma informed training for all schools and all staff including Covenant Hall and security guards. MCA is hosting a back to school bash that is geared toward 16-22 year olds. Mia is working with the West Michigan Symphony that give the students opportunities to play instruments, and to earn money helping with the symphonies. Grand Haven schools would like to donate their old computers to MCA. Muskegon Public is no longer providing our student lunches, it is now going through Muskegon Heights Charter. Daycare is progressing, the fire inspection went well. MCA has supports in place for students to help with last weekend's shootings.

- e. **Legal Matters Update-** Has been working on the next round or board policies and the employee handbook. Has also been working on some job descriptions for new legal as the foundation has to have separate legal representation from the schools.

- f. **Financial Reports-** Paid off the IFF loan. Auditors were in for initial part of audit, they will be back to finish and hoping to have the report in October.

F. Correspondence

None

G. Old Business

None

H. New Business

a. Approval of the 2019-2020 MCA Student Handbook

Motion: Jim Fisher motioned to approve the student handbook

Support: Dave Sipka seconded the motion

Ayes: 5 Nays: 0

b. Approval of the 2019-2020 MCA Employee Handbook

Tabled until October Board Meeting

I. Discussion

- 1) Staff Appreciation Dinner - Muskegon Country Club tonight 4pm cocktails, 5pm dinner
- 2) Building Utilization - Need a retreat in early October to discuss the hall, fund balance, and MCA building utilization.
- 3) Oakmont Schools visit - Ohio Academy Schools met with Jon and Jim Fisher to discuss Michigan Schools funding and credentials. They would like to open schools in Michigan.
- 4) Linked Muskegon - further looking into how our students can take advantage of this program.

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J. Public Comment on Non-Agenda Items

K. Reminder of Next Board Meeting

Regular Board Meeting: Wednesday, October 16th, 2019 at 12:00 PM at MCA

L. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

The meeting was adjourned at 1:28 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on October 16, 2019.

Board Secretary

Date

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