

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: December 12, 2018
Time: 12:00 P.M.
Location: 125 Catherine Ave., Muskegon MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:00 PM

B. Roll Call

Asaline Scott, President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Dave Sipka, Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Jim Fisher, Treasurer	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Donna Secor Pennington, Secretary	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Jim Tyler, Member	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Jon Felske, CAF
Sam Joseph, CAF
Gretchen LaHaie, CAF
Dan Matthews, CAF
Doug McNeil, Legal Counsel
Matt Cawood, GVSU
Tonya Landis, MCA Board Recording Secretary
Mia Clark, MCA Retention Manager
Jim VanBergen, MCA Administrator
Gregory Pittman

C. Public Comment on Agenda

None

D. Approval of Agenda

Motion: Jim Fisher motioned to approve agenda

Support: Dave Sipka seconded the motion

Ayes: 5 Nays: 0

E. Approval/Acceptance of Standard Business

a. Regular Meeting Minutes – October 17, 2018

Motion: Dave Sipka motioned to approve the regular board meeting minutes

Support: Jim Fisher seconded the motion

Ayes: 5 Nays: 0

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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- b. GVSU Update-** The academic grants for next year will have the same requirements as this year.
- c. School Progress Update-** The first round of WorkKeys just ended. Staff members are taking advantage of the master program incentive through GVSU. Mr. Tolbert began working with the December grads with their after-graduation goals. He has also been working with Jim Fisher for a better partnership with Michigan Works. Eagle Alloy job fair was successful. It was open to our students and also the public. Catherine Ave will soon becoming a school zone, which will mean no parking on the street. MCA partnerships within the building are Muskegon Pregnancy Services, Boys and Girls Club, Hackley Community Care, HealthWest, and a mothers reading program. New employee, Zach Gray, has been working with our students to help cope with barriers.
- d. Legal Matters Update**
 - i. Board Policies- Looked at all board policies that the Institute had and took the legally required and best practices for MCA. There will be an online version that will be connected to the website. By the end of the school year, all our districts should have all the board policies completed.
- e. Financial Reports-** The budget amendment should be done by February.

F. Correspondence

None

G. Old Business

None

H. New Business

- a.** Approval of the new board policies for Muskegon Covenant Academy
Motion: Jim Fisher motioned to approve the board policies
Support: Dave Sipka seconded the motion
Ayes: 5 Nays: 0
- b.** Nomination of Jim Fisher and Donna Secor-Pennington for reappointment on the MCA Board
Motion: Dave Sipka motioned to approve the regular board meeting minutes
Support: Asaline Scott seconded the motion
Ayes: 5 Nays: 0

I. Discussion

- 1) MCA Winter Graduation- 16 students graduating tonight
- 2) KCA Winter Graduation- 11 students will graduate January 10th.
- 3) National Charter Schools Conference, June 30-July 3rd, Las Vegas, NV- Need 1 board member.

J. Public Comment on Non-Agenda Items

None

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K. Reminder of Next Board Meeting

Regular Board Meeting: Wednesday, February 13th, 2019 at 12:00 PM at Covenant Hall

L. Adjournment

Motion: Jim Tyler motioned to adjourn the meeting

Support: Jim Fisher seconded the motion

Ayes: 5 Nays: 0

The meeting was adjourned at 12:58 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on February 13th, 2019.

Board Secretary

Date

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