

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: December 8, 2020
Time: 12:00 P.M.
Location: Zoom meeting

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:03 PM

B. Roll Call

Asaline Scott, President	X Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	X Present	<input type="checkbox"/> Absent in at 12:17pm
Jim Fisher, Treasurer	X Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	X Present	<input type="checkbox"/> Absent
John Selmon, Member	X Present	<input type="checkbox"/> Absent

Other Attendees:

Jim Tyler, CAF Board Member	Joe Tenbusch, Director of Mission and Retention Values
Matt Cawood, GVSU	Amanda Acker, Director of Academic Progress
Sam Joseph, CAF	Mia Clark, MCA School Leader
Gretchen LaHaie, CAF	Tonya Landis, MCA Board Recording Secretary
Chris McGuigan, Legal Counsel	Dan Matthews, CAF

C. Public Comment on Agenda-None

D. Approval of Agenda

Motion: John Selmon motioned to approve the agenda

Support: Jim Fisher seconded the motion

Ayes: 4 Nays: 0

E. Approval/Acceptance of Standard Business

a. Approval of Regular Meeting Minutes – November 10, 2020

Motion: Goeff Hansen motioned to approve the board meeting minutes

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

b. School Report

- i. **Retention Report -(Joe Tenbusch)** Enrollment update: Adjusted budget number 154 and had 159 FTE. Current enrollment is 157 students. **(Mia Clark-Grissom)** Recovery team going out to find missing students. 2 graduates for December. **(Amanda Acker)** GVSU reauthorization is tomorrow virtually and all paperwork has been sent in. New in academics: teachers are holding virtual classes that focus on skills needed to be successful in the class.

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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Teachers also run advisory or academic classes virtually. All students have access to chromebooks and hotspots. 2 Two-way interactions:

Weekly Two-Way Interaction Rates-posted to website

November 3rd: 2 TWI 31% & 1 TWI 56%

November 10th: 2 TWI 31% & 1 TWI 56%

November 17th: 2 TWI 27% & 1 TWI 53%

November 24th: 2 TWI 27% & 1 TWI 60%

- ii. **Financial Update: (Gretchen LaHaie)** - Jim Tyler, Jim Fisher, and Gretchen LaHaie are going to meet to invest some of the cash on hand. Fund balance is around 9 months of operating expenses. Looking into how to spend some of the extra money on mission and service for the students.
- iii. **GVSU Update: (Matt Cawood)**- Legislature should be passing for boards to be allowed to meet virtually through March.
- iv. **Legal Update: (Chris McGuigan)**- Resolution is to reflect that Asaline was sworn in. Discussed the Title IX and Fall 2020 Policy updates required to the board policies.

F. Correspondence

- a. GVSU Annual Board Member Conflict of Interest Forms

G. Old Business

- a. **Recertification of the MCA Extended COVID-19 Learning Plan**

Motion: Donna Secor-Pennington motioned to approve the Extended Learning Plan

Support: Jim Fisher seconded the motion

Ayes: 5 Nays: 0

- b. **Approval of the 2019-2020 Audited Financials**

Motion: Jim Fisher motioned to approve the Audited Financials

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

H. New Business

- a. **Approval to amend the MCA 2020-2021 School Year Calendar**

Motion: Jim Fisher motioned to approve the Amended Calendar

Support: John Selmon seconded the motion

Ayes: 5 Nays: 0

- b. **Approval of the Title IX Special Release and Fall 2020 Policy Updates**

- i. **2266-Nondiscrimination on the Basis of Sex in Education Programs**
- ii. **5610-Removal Suspension, Expulsion and Permanent Exclusion of Students**
- iii. **5611-Due Process Rights**

Motion: Jim Fisher motioned to approve the Policy Updates

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

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c. Approval to remove Mr. Joseph as an MCA bank signer

Motion: Jim Fisher motioned to approve the bank signer removal & add John Selmon

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

d. Approval of Resolution to Reaffirm Action of Previous Actions

Motion: Jim Fisher motioned to approve the resolution

Support: John Selmon seconded the motion

Ayes: 5 Nays: 0

I. Discussion

- a. MCA/GVSU Virtual Renewal Visit-tomorrow, 12/9, all day

J. Public Comment on Non-Agenda Items - Discussion about partnering with community organizations for the students.

K. Reminder of Next Board Meeting

Regular Board Meeting: Tuesday, January 12th, 2021 at 12:00 PM

L. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting.

Support: Donna Secor-Pennington seconded the motion

Ayes: 5 Nays: 0

The meeting was adjourned at 1:11 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on January 12, 2021.

Board Secretary

Date

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