

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

BOARD MEETING
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: December 7, 2021
Time: 12:00 P.M.
Location: 125 Catherine Ave. Muskegon MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:05 PM

B. Roll Call

Asaline Scott, President	X Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	X Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	X Present	<input type="checkbox"/> Absent
John Selmon, Secretary	<input type="checkbox"/> Present	X Absent-via ZOOM
Goeff Hansen, Member	X Present	<input type="checkbox"/> Absent

Other Attendees:

Sam Joseph, Founder	Dan Matthews, CAF
Matt Cawood, GVSU	Amanda Acker, Director of Academic Progress
Chris McGuigan, Legal Counsel	Mia Clark, MCA School Leader
Gretchen LaHaie, CAF	Tonya Landis, MCA Board Recording Secretary
Trevor Barns, Brickley DeLong	Lauren Meldrum, pending board member
Brad Coon, MCA Supervisor of Academic Progress	

C. Public Comment on Agenda- None

D. Mission Statement: The Muskegon Covenant Academy (MCA) provides dropout youth, ages 16-22 years, hope and the opportunity to earn their high school diploma. MCA believes that all students are valuable members of our community. MCA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. MCA believes providing this foundation for our youth will prevent youth homelessness and incarceration. This will be done with absolute respect and unconditional love while offering hope and encouragement to all students.

E. Approval of Agenda-Motion: Jim Fisher motioned to approve the agenda

Support: Goeff Hansen seconded the motion **Ayes: 4 Nays: 0**

F. Approval/Acceptance of Standard Business

a. Approval of the following Meeting Minutes:

i. Regular Meeting Minutes – October 19, 2021

Motion: Jim Fisher motioned to approve the board meeting minutes

Support: Goeff Hansen seconded the motion **Ayes: 4 Nays: 0**

b. School Report

- i. Mission Points of Pride-(Mia Clark-Grissom)** Enrollment is 159. New employee, Emmitt Davis, has been working with Jim to help students find work through a partnership program with Aludyne. Student success story: Since coming to MCA, this student has matured and made education a priority. He is working two jobs and attends school everyday.
- ii. Barriers Report-(Dan Matthews)** Students not coming into the building because they are working. The second barrier is motivation and the third is communication. The fourth barrier is teen pregnancy and it is becoming a growing epidemic in Muskegon County.

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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iii. **Progress Update -(Mandy Acker/Brad Coon)** Brad has been talking to students one on one and is in the process of restructuring direct instruction and moving classes to a ten week schedule. Average in building attendance has been steadily increasing, students have passed 116 classes since July, and anticipating that two way interactions will also increase.

iv. **Financial/Personnel Update: (Gretchen LaHaie)**

1. Effective Jan 1st, the salary scale will increase and MCA will combine with KCA, SCA and CAF under a new HR entity with Axios.
2. Hired two new staff and MCA has one position posted for Street Outreach.
3. Audit Report: MCA had a clean audit with increases in revenue due to federal funds.

Approval of the 2020-2021 Audited Financials

Jim Fisher made a motion to accept the audited 20-21 financials.

Goeff Hansen seconded the motion. **Ayes: 4 Nays: 0**

v. **GVSU Update: (Matt Cawood)-** School operation survey results shared sometime in Feb

vi. **Legal Update: (Chris McGuigan)-** There are two main changes to the MCA/CAF contract: reports that will be shared out to the board and CAF, subcontracting with Axios, will be taking over HR for MCA.

G. Correspondence-Annual Conflict of Interest

H. Old Business-None

I. New Business-Approval to amend the MCA/CAF ESP Contract

Motion: Jim Fisher motioned to approve the contract

Support: Goeff Hansen seconded the motion **Ayes: 4 Nays: 0**

J. Committee Reports - Jim Fisher discussed the Aludyne partnership with Good Temps for job opportunities for students. Three MCA students are participating. John Selmon gave updates on the Exit program, and the mentorship program has three students participating, and there will be new staff members at the next meeting.

K. Discussion - Lauren Meldrum is in attendance at today's meeting as a potential new MCA board member.

Jim Fisher motioned to recommend Lauren to the MCA Board of Directors

Donna Secor-Pennington supported **Ayes: 3 Nays: 0**

L. Public Comment on Non-Agenda Items - None

M. Reminder of Next Board Meeting - Regular Board Meeting: Tuesday, February 15, 2022 at 12:00 PM

N. Adjournment- Motion: Jim Fisher motioned to adjourn the meeting.

Support: Donna seconded **Ayes: 3 Nays: 0** Adjourned at 1:49 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on February 15, 2022.

Board Secretary

Date

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