

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: January 12, 2021
Time: 12:00 P.M.
Location: Zoom meeting

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:02 PM

B. Roll Call

Asaline Scott, President	X Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	X Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	X Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	X Present	<input type="checkbox"/> Absent came in at 12:08 PM
John Selmon, Member	X Present	<input type="checkbox"/> Absent

Other Attendees:

Jim Tyler, CAF Board Member	Joe Tenbusch, Director of Mission and Retention Values
Matt Cawood, GVSU	Amanda Acker, Director of Academic Progress
Sam Joseph, CAF	Mia Clark, MCA School Leader
Gretchen LaHaie, CAF	Tonya Landis, MCA Board Recording Secretary
Dan Matthews, CAF	

C. Public Comment on Agenda-None

D. Approval of Agenda

Motion: Donna Secor-Pennington motioned to approve the agenda

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

E. Approval/Acceptance of Standard Business

a. Approval of Regular Meeting Minutes – December 8, 2020

Motion: Jim Fisher motioned to approve the board meeting minutes

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

b. School Report

i. Retention Report -(Joe Tenbusch) Last month 100% virtual, this week back in the building and pushing to get students back in. **(Mia Clark-Grissom)** We lost a student over the break. Kellie (counselor) will be on call to offer support for students and staff.

(Amanda Acker) We need to continue to reach out to students-need to do better.

Weekly Two-Way Interaction Rates-posted to website

December 1st: 2 TWI 10% & 1 TWI 25%

December 8th : 2 TWI 22% & 1 TWI 45%

December 15th: 2 TWI 25% & 1 TWI 41%

December 22nd: 2 TWI 9% & 1 TWI 31%

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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ii. **Financial Update: (Gretchen LaHaie)** - MCA reached fund balance goal of 9 months of operating expenses. Board interested in looking into an “outreach employee” position.

Approval of the 2020-2021 MCA Amended Budget

Motion: Goeff motioned to approve the amended budget

Support: John seconded the motion

Ayes: 5 Nays: 0

iii. **GVSU Update: (Matt Cawood)-** School performance reports are running behind. They should come out around February. Virtual board meetings will continue through the end of March. The board training series went out yesterday. Teachers are being sent surveys to gain reflections on schools environments and will be shared after March.

iv. **Legal Update: (Chris McGuigan)-**No report/absent

F. Correspondence-GVSU Annual Board Member Conflict of Interest Forms-Reminder to send to Tonya

G. Old Business

a. **Recertification of the MCA Extended COVID-19 Learning Plan**

Motion: Donna Secor-Pennington motioned to approve the Extended Learning Plan

Support: Jim Fisher seconded the motion

Ayes: 5 Nays: 0

b. **Update on Boys and Girls Club by Asaline**

H. New Business-None

I. Discussion -None

J. Public Comment on Non-Agenda Items - (Jim Tyler) suggested the board create a committee focused on how we can better serve students and prevent future gun violence deaths.

K. Reminder of Next Board Meeting - Regular Board Meeting: Tuesday, February 9, 2021 at 12:00 PM

L. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting.

Support: Donna Secor-Pennington seconded the motion

Ayes: 4 Nays: 0 The meeting was adjourned at 1:13 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on February 9, 2021.

Board Secretary

Date

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