

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: November 10, 2020
Time: 12:00 P.M.
Location: Zoom meeting

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:00 PM

B. Roll Call

Asaline Scott, President	X Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	X Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	X Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	X Present	<input type="checkbox"/> Absent
John Selmon, Member	X Present	<input type="checkbox"/> Absent

Other Attendees:

Jim Tyler, CAF Board Member	Joe Tenbusch, Director of Mission and Retention Values
Matt Cawood, GVSU	Amanda Acker, Director of Academic Progress
Sam Joseph, CAF	Mia Clark, MCA School Leader
Brian McFarren, Brickley DeLong	Tonya Landis, MCA Board Recording Secretary
Chris McGuigan, Legal Counsel	Dan Matthews, CAF
Gretchen LaHaie, CAF	

C. Public Comment on Agenda-None

D. Approval of Agenda

Motion: Donna Secor-Pennington motioned to approve the agenda

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

E. Approval/Acceptance of Standard Business

Approval of the board meeting minutes

a. Regular Meeting Minutes –October 13, 2020

Motion: Jim Fisher motioned to approve the board meeting minutes

Support: Goeff Hansen seconded the motion

Ayes: 5 Nays: 0

b. School Report

- i. **Retention Report -(Joe Tenbusch)** Discussed different possibilities to achieve TWI's through teaching and learning. (**Amanda Acker**) 2 Two-way interactions:

Weekly Two-Way Interaction Rates-posted to website

October 6th: 2 TWI 38% & 1 TWI 59%

October 13th: 2 TWI 34% & 1 TWI 68%

October 20th: 2 TWI 33% & 1 TWI 55%

October 27th: 2 TWI 39% & 1 TWI 59%

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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ii. Financial Update-

1. 2019-2020 Audited Financials Presentation (Brian McFarren) - Letter to Governance and Governmental Auditing Report no significant findings for either. Financials look good and in a good fiscal state. **(Gretchen LaHaie)** - Ended the year better than expected and a good start on this year.

iii. GVSU Update: (Matt Cawood)- Academic Grant is made up of at least 2 of 5 Board Member Professional Development and Academic Progress - MCA received the full grant.

iv. Legal Update: (Chris McGuigan)- None

F. Old Business

a. Recertification of the MCA Extended COVID-19 Learning Plan

Motion: Jim Fisher motioned to approve the Extended Learning Plan

Support: John Selmon seconded the motion

Ayes: 5 Nays: 0

G. New Business

a. Acceptance of the 2019-2020 Academic Grant

Motion: John Selmon motioned to approve the Academic Grant

Support: Jim Fisher seconded the motion

Ayes: 5 Nays: 0

H. Discussion

a. December graduation plan - discussing a family at a time

I. Public Comment on Non-Agenda Items - Potential for the Y to be coming to the building in January - Jim T and Chris will keep everyone updated. Capacity of 70 children to be in the daycare. The Hall is temporarily closed and HealthWest is currently leasing and working out of the building. Hall will open back up once there are at least 5 students needing a place to live.

J. Reminder of Next Board Meeting

Regular Board Meeting: Tuesday, December 8th, 2020 at 12:00 PM

K. Adjournment

Motion: John Selmon motioned to adjourn the meeting.

Support: Donna Secor-Pennington seconded the motion

Ayes: 5 Nays: 0 The meeting was adjourned at 12:38 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

Approved by the Muskegon Covenant Academy Board of Directors on December 8, 2020.

Board Secretary

Date

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