

**Muskegon Covenant Academy**  
125 Catherine Ave, Muskegon, MI 49442  
(231) 720-3100

---

**Board Meeting**  
**MUSKEGON COVENANT ACADEMY**  
**BOARD OF DIRECTORS**

Date: September 29, 2020  
Time: 12:00 P.M.  
Location: Zoom meeting

**MINUTES**

MEETING TYPE:     Regular     Special     Proposed     Approved

**A. Call to Order** – Asaline Scott called the meeting to order at 12:01 PM

**B. Roll Call**

Asaline Scott, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John Selmon, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Other Attendees:**

Chris McGuigan	Gretchen LaHaie, Director of Operations
Matt Cawood, GVSU	Joe Tenbusch, Director of Mission and Retention Values
Sam Joseph, CAF	Amanda Acker, Director of Academic Progress
Jim Tyler, CAF Board Member	Mia Clark, MCA School Leader
	Tonya Landis, MCA Board Recording Secretary

**C. Public Comment on Agenda**-None

**D. Approval of Agenda**

**Motion:** Jim Fisher motioned to approve the agenda  
**Support:** John Selmon seconded the motion  
**Ayes: 5    Nays: 0**

**E. Approval/Acceptance of Standard Business**

**Approval of the board meeting minutes**

**a. Regular Meeting Minutes –August 11, 2020**

**Motion:** Donna Secor-Pennington motioned to approve the regular board meeting minutes  
**Support:** Jim Fisher seconded the motion  
**Ayes: 5    Nays: 0**

**b. School Report**

- i. Retention Report -(Joe Tenbusch)** Return to learn plan educational goals, how to teach, two-way communications, testing, etc. **(Amanda Acker)** Educational goals are the ones from GVSU. Two assessments a year, instructional delivery is Edgenuity, attendance is two-way interactions, count day is face to face or course activity completion or 2 two-way interactions for 4 weeks.

---

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

Muskegon Covenant Academy  
125 Catherine Ave, Muskegon, MI 49442  
(231) 720-3100

ii. GVSU Update- (Matt Cawood) COVID-19 Return to school plan was a requirement as of August 20th and required to recertify the plan monthly.

F. Correspondence - None

G. Old Business

a. Approval of the schedule 7-6 amendment to the GVSU/MCA contract

Motion: Jim Fisher motioned to approve the schedule 7-6 amendment

Support: Donna Secor-Pennington seconded the motion

Ayes: 4 Nays: 0

H. New Business

a. Approval of the MCA Extended COVID-19 Learning Plan and Resolution

Motion: Jim Fisher motioned to approve the Learning Plan and Resolution

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

b. Approval of the following amended calendars:

i. School Calendar

ii. Board Meeting Calendar

Motion: Donna Secor-Pennington motioned to approve the amended calendars

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

I. Discussion - None

J. Public Comment on Non-Agenda Items -None

K. Reminder of Next Board Meeting

Regular Board Meeting: Tuesday, October 13th, 2020 at 12:00 PM

L. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting.

Support: John Selmon seconded the motion

Ayes: 4 Nays: 0

The meeting was adjourned at 12:26 P.M.

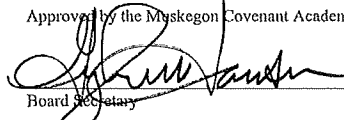
**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

  
\_\_\_\_\_  
Board Secretary/Recording Secretary

10/13/2020  
\_\_\_\_\_  
Date

Approved by the Muskegon Covenant Academy Board of Directors on October 13, 2020.

  
\_\_\_\_\_  
Board Secretary

10/15/2020  
\_\_\_\_\_  
Date

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

**Muskegon Covenant Academy**  
125 Catherine Ave, Muskegon, MI 49442  
(231) 720-3100

---

- ii. **GVSU Update- (Matt Cawood)** COVID-19 Return to school plan was a requirement as of August 20th and required to recertify the plan monthly.

**F. Correspondence** - None

**G. Old Business**

- a. **Approval of the schedule 7-6 amendment to the GVSU/MCA contract**

**Motion:** Jim Fisher motioned to approve the schedule 7-6 amendment

**Support:** Donna Secor-Pennington seconded the motion

**Ayes: 4    Nays: 0**

**H. New Business**

- a. **Approval of the MCA Extended COVID-19 Learning Plan and Resolution**

**Motion:** Jim Fisher motioned to approve the Learning Plan and Resolution

**Support:** John Selmon seconded the motion

**Ayes: 4    Nays: 0**

- b. **Approval of the following amended calendars:**

- i. **School Calendar**

- ii. **Board Meeting Calendar**

**Motion:** Donna Secor-Pennington motioned to approve the amended calendars

**Support:** John Selmon seconded the motion

**Ayes: 4    Nays: 0**

**I. Discussion** - None

**J. Public Comment on Non-Agenda Items** -None

**K. Reminder of Next Board Meeting**

Regular Board Meeting: Tuesday, October 13th, 2020 at 12:00 PM

**L. Adjournment**

**Motion:** Jim Fisher motioned to adjourn the meeting.

**Support:** John Selmon seconded the motion

**Ayes: 4    Nays: 0**

The meeting was adjourned at 12:26 P.M.

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

  
\_\_\_\_\_  
Board Secretary/Recording Secretary

10/13/2020  
\_\_\_\_\_  
Date

Approved by the Muskegon Covenant Academy Board of Directors on October 13, 2020.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.