

**Muskegon Covenant Academy**  
125 Catherine Ave, Muskegon, MI 49442  
(231) 720-3100

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**Board Meeting**  
**MUSKEGON COVENANT ACADEMY**  
**BOARD OF DIRECTORS**

Date: April 13, 2021  
Time: 12:00 P.M.  
Location: Zoom meeting

**MINUTES**

MEETING TYPE:     Regular     Special     Proposed     Approved

**A. Call to Order** – Asaline Scott called the meeting to order at 12:00 PM

**B. Roll Call**

Asaline Scott, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent in at 12:08 pm
John Selmon, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Other Attendees:**

Jim Tyler, CAF Board Member	Joe Tenbusch, Director of Mission and Retention Values
Matt Cawood, GVSU	Amanda Acker, Director of Academic Progress
Sam Joseph, CAF	Mia Clark, MCA School Leader
Gretchen LaHaie, CAF	Tonya Landis, MCA Board Recording Secretary
Dan Matthews, CAF	

**C. Public Comment on Agenda-** None

**D. Approval of Agenda**

**Motion:** Jim Fisher motioned to approve the agenda

**Support:** Donna Secor-Pennington seconded the motion    **Ayes: 4    Nays: 0**

**E. Approval/Acceptance of Standard Business**

**a. Approval of Regular Meeting Minutes – March 9, 2021**

**Motion:** Donna Secor-Pennington motioned to approve the board meeting minutes

**Support:** Jim Fisher seconded the motion    **Ayes: 4    Nays: 0**

**b. School Report**

**i. Retention Report-(Mia Clark-Grissom)** Enrollment on count 131 current enrollment 124 students. One student tested very well on the NWEA. Another student will be joining the Army and has already met with a recruiter.

**ii. Progress Update -(Mandy Acker)** Muskegon County asked that schools participate virtually for the next two weeks. There were 31 total credits earned in February and March. **Weekly**

**Two-Way Interaction Rates-posted to website:**

**March 2nd:** 2 TWI 66% & 1 TWI 83%

**March 9th:** 2 TWI 65% & 1 TWI 86%

**March 16th:** 2 TWI 57% & 1 TWI 85%

**March 23rd:** 2 TWI 50% & 1 TWI 85%

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A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

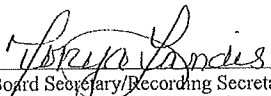
The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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- iii. **Financial/Personnel Update: (Gretchen LaHaie)**- Nine months into the year should be around 75% and expenditures are below that amount. There have been no new hires and the same positions are still posted. Defer ESSR conservation until May.
- iv. **GVSU Update: (Matt Cawood)**- MCA fulfilled board training requirements. All state testing is moving forward. GVSU board reception will be virtual. School operations survey results will be emailed to the board. Virtual board meetings will continue in counties with a state of emergency in place. GVSU will reimburse for technology for board meetings.
- v. **Legal Update: (Chris McGuigan)**- Contracts are coming up for renewal.
- F. **Correspondence- MCA Charter Renewal Report**- Received a three year renewal from GVSU. Mission is done really well, but still needs to work on some of the academic goals. (Matt Cawood) Already working on a plan for the academics and will present in May. (Amanda Acker)
- G. **Old Business**
  - a. **Recertification of the MCA Extended COVID-19 Learning Plan**  
**Motion:** John Selmon motioned to approve the Extended Learning Plan  
**Support:** Jim Fisher seconded the motion                      **Ayes: 5    Nays: 0**
- H. **New Business**
  - a. **Approval of the following MCA Calendars**
    - i. **2021-2022 School Year Calendar**
    - ii. **2021-2022 Board of Directors Meeting Calendar**  
**Motion:** Jim Fisher motioned to approve the calendars  
**Support:** John Selmon seconded the motion                      **Ayes: 5            Nays: 0**
- I. **Committee Reports - Non violence committee-** engagement focus will be on a mentoring program and the ignite program. Attended a mass-shooting webinar. (John Selmon)
- J. **Public Comment on Non-Agenda Items - None**
- K. **Reminder of Next Board Meeting - Regular Board Meeting: Tuesday, May 11, 2021 at 12:00 PM**
- L. **Adjournment**  
**Motion:** John Selmon motioned to adjourn the meeting.  
**Support:** Donna Secor-Pennington seconded the motion                      **Ayes: 5    Nays: 0**  
The meeting was adjourned at 1:03 P.M.

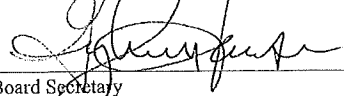
**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

  
Board Secretary/Recording Secretary

5/11/2021  
Date

Approved by the Muskegon Covenant Academy Board of Directors on May 11, 2021.

  
Board Secretary

05/11/2021  
Date

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