

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

Board Meeting
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS

Date: October 17, 2018
Time: 12:00 P.M.
Location: 125 Catherine Ave., Muskegon MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Asaline Scott called the meeting to order at 12:00 PM

B. Roll Call

Asaline Scott, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dave Sipka, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Donna Secor Pennington, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Tyler, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent (Joined meeting at 12:10)

Other Attendees:

Jon Felske, CAF
Sam Joseph, CAF
Gretchen LaHaie, CAF
Dan Matthews, CAF
Doug McNeil, Legal Counsel
Brian Ciloski, MDE (on phone)
Matt Cawood, GVSU
Tonya Landis, MCA Board Recording Secretary
Mia Clark, MCA Retention Manager
Jim VanBergen, MCA Administrator

C. Public Comment on Agenda

None

D. Approval of Agenda

Motion: Jim Fisher motioned to approve agenda

Support: Dave Sipka seconded the motion

Ayes: 4 Nays: 0

E. Labor Day Waiver Public Hearing (MDE call into meeting)

Granted

F. Approval/Acceptance of Standard Business

a. Regular Meeting Minutes – August 15, 2018

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Landis (231-720-3100) prior to the meeting.

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Motion: Donna Secor-Pennington motioned to approve the regular board meeting minutes
Support: Jim Tyler seconded the motion
Ayes: 5 Nays: 0

- b. **GVSU Update-** Annual Performance Reports are being finalized and academic grants will be awarded in December.

- c. **School Progress update-** There were 236 students enrolled on count day, the school budget for this year was based on 220 students for count day. Student incentive weekly breakfast for students who achieve 15 hours of school work per week is going well. MCA hosted the annual backpack giveaway for neighborhood kids and 425 backpacks were given out. Special Education classroom/offices renovation complete; invited to tour new spaces. Our in house Hackley Community Care Center last year had 926 visits with student/patients, and she is now clinically trained in dealing with trauma. Possibly looking at additional counseling. The new website is up and went live yesterday. Joint PD day with Kalamazoo will take a look at trauma. Asset survey results for the students perception on how well the school is following the mission.

- d. **Legal Matters Update-** Customized board policies should be complete by December. Doug is working on them currently with Jon and Sam.

- e. **Financial Reports-** Financial statements are for July, August and September.
 - **Audit-** Clean audit; no issues
 - 1. **Acceptance of the 2017-2018 Audited Financial Statements**
Motion: Jim Fisher motioned to accept audit results
Support: Dave Sipka seconded the motion
Ayes: 5 Nays: 0

G. Correspondence

None

H. Old Business

None

I. New Business

None

J. Discussion

- 1) Thanksgiving lunch, tentatively Friday, November 16th @ 11:00 am
- 2) Winter Graduation- Wednesday, December 12th @ 6:00 pm—MCA has a speaker
- 3) Jim Tyler will be moving from MCA board to CAF board and a replacement will be needed. Look into moving to seven board members instead of five. Call a special meeting to discuss possible replacements, GVSU needs the new member by early December.
- 4) Saginaw Covenant Academy is scheduled to open its doors November 5th.

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K. Public Comment on Non-Agenda Items

None

L. Reminder of Next Board Meeting

Regular Board Meeting: Wednesday, December 12th, 2018 at 12:00 PM at MCA

M. Adjournment

Motion: Jim Fisher motioned to adjourn the meeting


Support: Dave Sipka seconded the motion

Ayes: 5 Nays: 0

The meeting was adjourned at 1:34 P.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,



Board Secretary/Recording Secretary

Date 12/12/18

Approved by the Muskegon Covenant Academy Board of Directors on December 12th, 2018.



Board Secretary

Date 12/12/18

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