

**Kalamazoo Covenant Academy  
Board of Directors**

**BOARD MEETING  
AGENDA**

**Date:** December 19, 2019  
**Time:** 12:00 PM  
**Location:** 400 W. Crosstown Parkway  
Kalamazoo, MI 49001

**A. Call to Order**

**B. Roll Call**

Luke Kujacznski, President	oPresent	oAbsent
Casey Alger, Vice President	oPresent	oAbsent
John Lewis, Secretary	oPresent	oAbsent
Barb Miller, Treasurer	oPresent	oAbsent
Elizabeth Bernhard, Member	oPresent	oAbsent
Albert Little, Member	oPresent	oAbsent

**Other Attendees:**

Sam Joseph, CAF  
Joe Tenbusch, Senior Director of Retention & Mission  
Gretchen LaHaie, Director of Operational Services  
Doug McNeil, Legal Counsel  
Dan Matthews, CAF Consultant  
Matt Cawood, GVSU  
Lluvi Diaz-Lanier, Board Recording Secretary  
Jamie San Miguel, School Leader  
Brian McFarren, Brickley DeLong  
Sandy Standish, guest  
Marc Schupan, guest  
Jeanne Hess, guest

**C. Public Comment on Agenda** (comment on Agenda items only, reserved to three minutes per person)

**D. Approval of Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**E. Approval/Acceptance of Standard Business**

**i. Board Meeting Minutes-Regular Meeting – October 17, 2019**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**ii. Retention Report**

**iii. GVSU Update (Matt Cawood)**

**iv. Update on Legal Matters (Doug McNeil)**

**v. Financial Report (Gretchen LaHaie)**

- Auditor Report: 2018-2019 Financial Statements (Brickley DeLong)

**F. Correspondence**

1. Letter from State Senator, Sean McCann

**G. Old Business**

**H. New Business**

**1. Approval for Elizabeth Bernhard's resignation from the KCA Board of Directors**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**2. Approval for recommending Sandy Standish to join the KCA Board of Directors**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**3. Approval of the amended NCJA Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**4. Approval of the Emergency Operations Policy**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

**I. Discussion**

1. Conflict of Interest Forms
2. Graduation: Tonight, December 19, 2019 @ KVCC downtown @ 6:00 PM

**J. Public Comment on Non-Agenda Items**

**K. Reminder for next board meeting:**

Regular Meeting: Thursday, February 20, 2020 @ 12:00 PM @ KCA

**L. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Opposed: \_\_\_\_\_

*This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.*